

The Key Features of the Cofunds Platform and Fund Key Features that accompanies this application form is: **1 1 0 8 G 1**

Please complete this Application Form using black ink in BLOCK CAPITALS and return to: Chartwell Group Limited, Minerva House, Lower Bristol Road, Bath BA2 9ER

## 1 Intermediary Details (For Intermediary use only)

You will require a Cofunds authorisation code before being able to transact business. If you do not include this we will not be able to process this application.

Cofunds Intermediary Authorisation Code	<input type="text" value="3"/> <input type="text" value="7"/> <input type="text" value="9"/> <input type="text" value="4"/> <input type="text" value="3"/>	Intermediary Client/Deal Ref.	CM.CWD0110	Marketing Code	
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## 2 Personal Details (Please complete this section in full)

Existing Cofunds Client Reference

Did you receive advice from an Intermediary in relation to this investment?  
If you do not answer this question we will assume you received advice.

Advised  Not Advised

Mr/Mrs/Ms/Miss/Other

Surname

Full First Name(s)

Email Address

Phone Number

Male  Female  Date of Birth   /   /

If more than one previous address in the last 2 years, please provide full details including the time at each address on a separate sheet of paper and staple securely to this application form.

Current Permanent Residential Address (if registering in the name of a company, please provide the company address here)  
  
  
  
Postcode

Time at this Address  yrs  mths

If at current address for less than 2 years, please supply previous address and time there  
  
  
Postcode

Time at this Address  yrs  mths

## 3 Designations (You can designate an account here using a maximum of 8 alpha/numeric characters)

If you wish to specify a unique designation for this account, please ensure that the designation reference does not make a meaningful word. Only the named applicants of this investment will be recognised as beneficial owners. If this section is not completed we will not designate this account. If you are funding this investment from a Cofunds Cash Account please ensure this designation is identical to that of the Cash Account.

## 4 Funding your investment

I will be funding my investment by (tick all that apply)

Cheque  £  .  Amount

Cofunds Cash Account  £  .  Amount

Please ensure that all the joint holders and the designation (if specified) on this application form match this Cash Account.

Monthly Direct Debit (please ensure you complete the 'Investment by Direct Debit for Monthly Savers' on page 3).

## 5 Nominated Bank Account

Complete this section if you have not provided us with your nominated bank account details. If you are an existing customer, only complete this section if you would like to change your nominated bank account details. Any change to your nominated bank account will not be applied to your regular monthly investments.

You can only have one nominated bank account at any given time.

Name of Account Holder

Bank or Building Society Name and Address

Postcode

Branch Sort Code  -  -

Bank/Building Society Account Number

Building Society Roll Number

## 6 Income

Complete this section if you have requested income units/shares ('INC').

The option you choose will be applied to all income units/shares on this application.

Note: If you are taking regular withdrawals from your cash account you may only select the 'Cofunds Cash Account' or 'Retain in the fund' options.

- Consolidated Natural Income**  
Income generated from your investment funds will be consolidated into your cash account and paid to your nominated bank account on a monthly basis.
- Cofunds Cash Account**  
Income generated will be paid into your cash account to be held on platform for withdrawals or future investment.
- Retain in the fund**  
Income generated from this investment will be retained in the fund.

If you do not tick one of these boxes we will select the 'Retain in the fund' option by default.

## 7 Investment Selection (Please refer to the Fund Charge Schedule and complete in full)

I wish to invest in the portfolio or create my own portfolio as indicated below.

For further details of the funds available, please refer to the Fund Key Features Schedule.

Invest in one of the following portfolios

		Lump Sum	Monthly	Commission <b>WAIVE</b> (✓)
Either	High Income – Income units	£	£	✓
Or	Income & Growth – Income units	£	£	✓
Or	Growth – Accumulation units	£	£	✓
Or	Adventurous Growth – Accumulation units	£	£	✓

Or create your own portfolio

Fund Manager and Fund Name	Type of Unit/Share (delete as appropriate)*	Lump Sum	Monthly	Commission <b>WAIVE</b> All (✓)
	ACC/INC	£	£	✓
	ACC/INC	£	£	✓
	ACC/INC	£	£	✓
	ACC/INC	£	£	✓
	ACC/INC	£	£	✓
	ACC/INC	£	£	✓
	ACC/INC	£	£	✓
	ACC/INC	£	£	✓
<b>TOTAL INVESTMENT AMOUNT</b>		<b>£</b>	<b>£</b>	

\*If you do not specify ACC or INC in this column, and/or have not completed Section 5 and, if applicable, Section 6, Cofunds will invest into accumulation units/shares where applicable.

### Your cheque

Cheques must be drawn on your own or your joint account. The cheque must be made payable to **Cofunds Limited**. For a Building Society cheque or bankers draft your name must appear on the front of the cheque, or on the back of the cheque accompanied by the Building Society's or bank's official stamp and signature. We do not accept payments by any other method. If joint holder, cheques should be drawn by the individual joint Primary Holder or a named additional holder. We can only accept direct debit forms from the Primary Holder's account.

### Your monthly savings

For monthly savings we will automatically collect on or just after the 25th day of each month. For applications received up until the last day in any month, the first direct debit collection will be made on or just after the 25th day of the following month.

### Direct Debit Guarantee

Please refer to the Key Features document for details of the Direct Debit Guarantee.



## 8 Declaration and Authorisation

### I confirm that:

I have read and understood the Key Features of the Cofunds Platform, Fund Key Features and the Terms and Conditions of the Cofunds Platform and agree to be bound by the terms within. My signed application form (provided that my application is accepted by Cofunds), together with the Key Features and Terms, constitute my Agreement with Cofunds Limited.

I understand that instructions may be delayed or rejected if this application form is not complete in all respects.

You may undertake a search with a reference agency for the purposes of verifying my identity. To do so, the reference agency may check the details I supply against any particulars on any database (public or otherwise) to which they have access. They may also use my/our details in the future to assist other companies for verification purposes. A record of the search will be retained as an identity search.

I declare that the information contained in this application form is correct to the best of my knowledge and belief.

I am aged 18 or over.

Signature 	Date
Capacity (if applicable)	

### Data Protection

Cofunds Limited will use your information for the administration and servicing of your investments and all other related activities. We may disclose your information to our agents and service providers for these purposes. We may also disclose your information to organisations for compliance with legal and regulatory requirements.

With the exception of the above provisions, we will not pass on your details to any other third party without your permission, but we will disclose information concerning your investment to your Nominated Intermediary.

Cofunds may transfer your information to countries outside the EEA for the servicing of your investments. In such cases, contracts will be put in place to ensure that the service providers protect your information in accordance with the requirements of the Data Protection Act.

### Email address and telephone number

If you provide your email address and telephone number on this form, Chartwell Group Limited will keep a record of it. Chartwell Group Limited may use it to contact you occasionally about products and services, which may be of interest to you. However, if you prefer not to receive such information, you may withdraw your consent by contacting Chartwell Group Limited client services department on 01225 823915. If you require a fund prospectus, please contact your Intermediary or Fund Manager directly.

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## Investment by Direct Debit for Monthly Savers

Instruction to your Bank or Building Society to pay Direct Debits

Please fill in the whole form and send it to:  
Cofunds Limited, PO Box 1103, Chelmsford CM99 2XY.

Name and full postal address of your Bank or Building Society

To the Manager	Bank or Building Society
Address	
Postcode	

### Instruction to your Bank or Building Society

Please pay Cofunds Limited Direct Debits from the account detailed on this instruction subject to the safeguards assured by The Direct Debit Guarantee. I understand that this instruction may remain with Cofunds Limited and, if so, will be passed on electronically to my Bank/Building Society. Banks and Building Societies may not accept Direct Debit instructions for some types of account.



Name(s) of Account Holder(s)

Branch Sort Code

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Bank/Building Society Account Number

Reference Number (office use only)

Originator's Identification No. (office use only)

     

Signature

Date

